

Phone: (850) 644-1978

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Medium Priority Personnel

(Maintain at the department level)

The University President or designee will occasionally need to close University operations due to an emergency or impending emergency. The majority of University business operations will cease during the University closure. However, some employees may need to work on campus or remotely before or after the imminent threat period. This includes additional work hours in preparation or following the closure period.

Department #: Dept. Description:		Dept. Representative:		
Name	Employee ID	Job Code/Title	Supervisor	
Director/Department Head Signature:		1	Dean/Vice President Signature:	