



2018 SICK LEAVE POOL OPEN ENROLLMENT

Open enrollment for University Sick Leave Pool membership is **February 5-23, 2018**.

To join the Sick Leave Pool, you must apply during the open enrollment period, meet certain eligibility requirements, and donate 8 hours of your sick leave to the pool. The HR Website (http://www.hr.fsu.edu/?page=attendance_leave/attendance_leave_sick_leave_pool) provides details about membership including:

- The 2018 application
- Eligibility requirements

Application Deadline

Applications must be received in Human Resources **no later than 5:00 p.m. on February 23, 2018**. Late applications will **not** be considered.

Benefits of Membership

Members can request additional leave hours, after exhausting all other accrued leave (sick, vacation, personal holiday, and compensatory), when they are experiencing severe illness or injury. The Sick Leave Pool committee reviews all applications and manages benefits used from the Pool. Members can be granted up to 480 Sick Leave Pool hours in a 12-month period. The maximum lifetime number of Sick Leave Pool hours a member may use is 960.

Current Members

Current Sick Leave Pool members do not need to reapply. If you are a current member, your timesheet in OMNI HR will list the leave plan "Sick Pool" (with a zero balance).

Reported Time Status	Summary	Leave / Compensatory Time	Exceptions	Payable Time
Leave and Compensatory Time Balances ?				
		Personalize Find 1-3 of 3		
Plan Type	Plan	Recorded Balance	View Detail	
Leave	Sick	553.78		
Leave	Vacation	357.76		
Leave	Sick Pool	0.00		

Questions? Contact Tonya Edington at tonya.edington@fsu.edu or (850) 644-7703.