

Florida State University  
Employment Contract  
Out-of-Unit

THIS CONTRACT BETWEEN FLORIDA STATE UNIVERSITY AND THE EMPLOYEE IS SUBJECT TO THE CONSTITUTION AND LAWS OF THE STATE OF FLORIDA AND THE UNITED STATES, THE REGULATIONS OF THE FLORIDA BOARD OF GOVERNORS, THE FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES, AND THE UNIVERSITY. NEITHER THIS CONTRACT NOR ANY ACTION OR COMMITMENT TAKEN PURSUANT TO IT IS FINAL OR BINDING UPON THE PARTIES UNTIL, AND UNLESS, THE SIGNATURE OF THE UNIVERSITY PRESIDENT OR REPRESENTATIVE AS APPROVING AUTHORITY, AND THE SIGNATURE OF THE EMPLOYEE HAVE BEEN AFFIXED.

1. Employee Name: 2: Empl ID:  
 3. Department:  
 4. College/School/Division, ETC:  
 5. Principal Place of Employment:

CONTRACT PERIOD:

Begin Date	End Date	Periods	FTE	Acad Yr Rate	Act Biweekly	Incr Amt	Period Amount	Reason Description
=====	=====	=====	=====	=====	=====	=====	=====	=====

\*\*SUBJECT TO ELIGIBILITY REQUIREMENTS AND STANDARD NON-REAPPOINTMENT PROVISIONS.

6. Tenure      Tenure Earning      Non Tenure Earning      Specialized  
 7. Class/ADMIN Title:

Job code:                      Empl Class:                      Admin Code:

8. Special Conditions of Employment:

YOU HAVE AN OBLIGATION TO REPORT OUTSIDE EMPLOYMENT ACTIVITY/CONFLICT OF INTEREST IN CONFORMITY WITH UNIVERSITY POLICY AND THE FACULTY HANDBOOK.

FOR EMPLOYEES: (1) HOLDING VISITING APPOINTMENTS; (2) APPOINTED FOR LESS THAN ONE ACADEMIC YEAR; OR (3) EMPLOYED IN AN AUXILIARY ENTITY: YOUR EMPLOYMENT HEREUNDER WILL CEASE ON THE DATE INDICATED.

EARLY CURTAILMENT OF CONTRACT: THE FOLLOWING STATEMENT IS ONLY APPLICABLE TO EMPLOYEES HOLDING APPOINTMENTS FUNDED BY CONTRACTS AND GRANTS: THIS CONTRACT SERVES AS NOTIFICATION THAT CONTINUED EMPLOYMENT HEREUNDER IS CONTINGENT UPON THE CONTINUED FUNDING OF SUCH CONTRACTS AND/OR GRANTS. NO FURTHER NOTICE OF CESSATION OF EMPLOYMENT IS REQUIRED.

THE SIGNED CONTRACT MUST BE RETURNED TO THE PRESIDENT OR REPRESENTATIVE WITHIN 10 DAYS OF THE DATE OF OFFER, OR IT WILL BE ASSUMED THAT THE OFFER OF EMPLOYMENT HAS NOT BEEN ACCEPTED. THE ORIGINAL MUST BE RETURNED TO YOUR DEAN'S OR DIRECTOR'S OFFICE, WHO WILL FORWARD IT TO THE OFFICE OF HUMAN RESOURCES. THE EMPLOYEE SHOULD RETAIN ONE COPY.

\_\_\_\_\_  
President or Representative

\_\_\_\_\_  
Date of Offer

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date of Acceptance

This appointment is subject to the constitution and laws of the State of Florida and the United States, and the regulations of Florida State University Board of Trustees.

NO PERSON SHALL, ON THE BASIS OF RACE, CREED, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY, GENETIC INFORMATION, VETERANS' STATUS, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY, GENDER EXPRESSION, OR ANY OTHER LEGALLY PROTECTED GROUP STATUS, BE DENIED THE BENEFIT OF, OR BE SUBJECTED TO DISCRIMINATION UNDER ANY PROGRAM OR ACTIVITY AT THE FLORIDA STATE UNIVERSITY. THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER.

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