

**Florida State University  
10 Month Employment Contract  
In-Unit**

THIS CONTRACT BETWEEN FLORIDA STATE UNIVERSITY, FLORIDA STATE UNIVERSITY SCHOOLS, INC (JOINT EMPLOYER), AND THE EMPLOYEE IS SUBJECT TO THE CONSTITUTION AND LAWS OF THE STATE OF FLORIDA AND THE UNITED STATES, THE RULES AND REGULATIONS OF THE FLORIDA BOARD OF GOVERNORS, THE FLORIDA BOARD OF EDUCATION, THE FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES, THE UNIVERSITY, AND THE POLICIES OF FLORIDA STATE UNIVERSITY SCHOOLS, INC. NEITHER THIS CONTRACT NOR ANY ACTION OF COMMITMENT TAKEN PURSUANT TO IT IS FINAL OR BINDING UPON THE PARTIES UNTIL, AND UNLESS, THE SIGNATURE OF THE UNIVERSITY PRESIDENT OR REPRESENTATIVE, THE DIRECTOR OF FLORIDA STATE UNIVERSITY SCHOOLS, JOINTLY AS APPROVING AUTHORITY, AND THE SIGNATURE OF THE EMPLOYEE HAVE BEEN AFFIXED.

- 1. Employee Name: \_\_\_\_\_ 2. Empl ID: \_\_\_\_\_
- 3. Department: **131000 DRS Administration**
- 4. College/School/Division, ETC: **Dean College of Education**
- 5. Principal Place of Employment: **3000 SCHOOL HOUSE ROAD**

**CONTRACT PERIOD:**

Begin Date	End Date	Periods	FTE	Acad Yr Rate	Act Biweekly	Incr Amt	Period Amount	Reason Description
=====	=====	=====	=====	=====	=====	=====	=====	=====

- 6. CONTRACT TYPE: PROBATIONARY (THIS CONTRACT MAY BE TERMINATED BY EITHER PARTY WITHOUT CAUSE OR PENALTY)  
VISITING (MAY COUNT TOWARD PROBATIONARY REQUIREMENT)  
ANNUAL  
CONTINUING STATUS

7. Class/ADMIN Title:

Job code: \_\_\_\_\_ Empl Class: \_\_\_\_\_ Admin Code: \_\_\_\_\_

8. Special Conditions of Employment:

YOU HAVE AN OBLIGATION TO REPORT OUTSIDE EMPLOYMENT ACTIVITY/CONFLICT OF INTEREST IN CONFORMITY WITH UNIVERSITY POLICY AND THE FACULTY HANDBOOK.  
FOR EMPLOYEES: (1) HOLDING VISITING APPOINTMENTS; (2) APPOINTED FOR LESS THAN ONE ACADEMIC YEAR; OR (3) EMPLOYED IN AN AUXILIARY ENTITY: YOUR EMPLOYMENT HEREUNDER WILL CEASE ON THE DATE INDICATED. NO FURTHER NOTICE OF CESSATION OF EMPLOYMENT IS REQUIRED.  
THE SIGNED CONTRACT MUST BE RETURNED TO THE PRESIDENT OR REPRESENTATIVE WITHIN 10 DAYS OF THE DATE OF OFFER, OR IT WILL BE ASSUMED THAT THE OFFER OF EMPLOYMENT HAS NOT BEEN ACCEPTED.  
THE EMPLOYEE AGREES TO ABIDE BY THE TERMS OF THE COLLECTIVE BARGAINING AGREEMENT IN PLACE BETWEEN THE JOINT EMPLOYER AND THE UNION REPRESENTING TEACHERS AT FLORIDA STATE UNIVERSITY SCHOOLS, INC.  
THE EMPLOYEE MAY BE TERMINATED FOR JUST CAUSE OR FOR BEING CONVICTED OF A CRIME INVOLVING MORAL TURPITUDE.

\_\_\_\_\_  
Director, Florida State University Schools, Inc      Date of Recommendation

\_\_\_\_\_  
President or Representative      Date of Offer

\_\_\_\_\_  
Employee      Date of Acceptance

No person shall, on the basis of race, color, sex, religious creed, national origin, age, veteran status, disability, marital status, sexual orientation, gender identity, gender expression, or membership or non-membership in a union, be denied the benefits of, or be subjected to discrimination under, any program or activity at The Florida State University and at Florida State University Schools, Inc. The University is an equal opportunity employer.

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